

MINUTE of MEETING of the
MEMBERS BOOK COMMITTEE of
S.P.T.A. held at 25 SOUTH
METHVEN STREET, PERTH, at
11.00 a.m. on TUESDAY, 29th
AUGUST, 1995.

PRESENT: Messrs. A M. Beattie (Deputy Vice-President), J.M. Marshall and J.R. McArthur, along with Mr. R.D. Hunter, the Secretary.

APOLOGIES: An apology for absence was intimated on behalf of the President Mr. David Y. Stewart.

The Secretary tabled for consideration by the Committee a "mock-up" of a Members Book utilising the 20 plastic pocket A4 display book format. The Committee acknowledged that it had been previously agreed to utilise this format but considered that it had considerable disadvantages as compared with the loose leaf binder format. These disadvantages included a lack of flexibility with regard to moving pages and inserting additional pages, a restricted number of pockets available for pages, a possible lack of durability and a less professional image. The Secretary was instructed to prepare a "mock-up" of the Members Book using a sample A4 binder cover which Mr. McArthur would supply. Mr. Hunter reported that he had obtained in April, 1994 from Woods Printers in Perth an estimated price for supplying 150 binders with dividers at £550.00 to £600.00, plus V.A.T., which was rather more than the cost of purchasing display books with plastic pockets. It was agreed that if a binder format were to be used the cover would require to be printed with the Association logo, etc. or, alternatively it would require a plastic pocket on the front to allow a printed front sheet to be inserted. It was also agreed that the dividers would also have to be printed with Section Headings.

The Committee then considered the contents of the Members Book which the Secretary had prepared. The Committee favoured a double column layout for the list of Council Members, Association Membership and Committees and possibly also for the Association's Constitution and Rules. There was debate regarding the desirability and legality of including a copy of the N.A.S.P.M. Conditions of Sale. It was agreed to seek the advice of Council regarding the desirability of including the NASPM Conditions. In addition to the information already inserted the Secretary was instructed to include the following information:-

- (a) Figures of crops classified (not the figures of crops entered for Inspection).
- (b) Useful names, addresses and telephone numbers, including S.O.A.F.D., N.A.S.P.M., S.S.P.D.C., P.M.B., M.A.F.F, N.F.U.S., S.C.R.I., B.S.P.B. and the Colleges, etc.
- (c) Tolerances - "Crop Classification Standards" and "Tolerances prescribed for Diseases, Pests, Damage and Defects by the Seed Potato Regulations 1994 (Amended)".

(d) P.M.B. Statistics - "Survey of G.B. Areas by Varieties".

It was agreed that if a binder format were to be used it should include a section for retaining News Letters and a section for "Miscellaneous matters". It was also agreed that the best colour for the binder would be green.

This concluded the business of the meeting.