

MINUTE of MEETING of the
CONDITIONS SUB-COMMITTEE
OF SCOTTISH POTATO TRADE
ASSOCIATION held at 25
SOUTH METHVEN STREET,
PERTH at 11.00a.m. on
MONDAY, 12th SEPTEMBER,
1994.

PRESENT: Messrs. R.Doig, D.Stewart, J.Robertson, K.McKenzie, along with Mr.R.D.Hunter, the Association Secretary.

APOLOGIES: Apologies were intimated on behalf of Messrs.A.Pullar, J.Hollywood and J.Swinton.

ARBITRATION TRAINING SEMINAR: It was confirmed that the Secretary should endeavour to make arrangements for the Arbitration Training Seminar to be held at the Ice Rink, Perth, during the week commencing 7th November, 1994. The preferred date was Wednesday, 9th November, 1994.

The Sub-Committee then considered the letter, dated 10th August, 1994 with the proposed time-table for the Seminar received from Mr. John D.Spencely who had been nominated by the Chartered Institute of Arbitrators (Arbiters) Scottish Branch.

During discussion it was considered that the registration and coffee could be timed to finish at 10.15a.m. thereby bringing forward each of the morning sessions by fifteen minutes. It was agreed that the lunch session should commence at 12.15 p.m. and terminate at 1.15 p.m. with the result that the Mock Arbitrations could commence at 1.15 p.m. It was felt that 1 hour 30 minutes would have been insufficient for the Mock Arbitrations. It was suggested that the Mock Arbitrations should run from 1.15 p.m. to, say, 4.00 p.m. and that the review of the Mock Arbitrations could run from 4.00p.m.to 4.30p.m. when tea would be served.

Referring to the Mock Arbitrations it was agreed to accept the proposal to divide attendees into groups of six each with the identical scenario. It was considered that it would be beneficial if the outline of the scenario could be circulated to attendees in advance of the Seminar.

Mr. Hunter agreed to prepare a suggested scenario involving a dispute between a Scottish Merchant and an English Farmer. Mr. Hunter is to circulate the draft scenario to Sub-Committee

Members before submitting it to Mr.Spencely.

It was agreed that the lunch to be provided to attendees should be soup and sandwiches with coffee.

Mr. Hunter stated that his rough estimate of the total cost of the Seminar would be in the region of £1,000.00, plus V.A.T. depending upon the numbers attending. On the basis of Mr. Hunter's estimate and allowing for the 50% contribution from Scottish Enterprise Tayside it was provisionally agreed to price the tickets for the Seminar at £25.00, plus V.A.T., per person.

It was agreed to invite N.A.S.P.M. to send one paying observor to the Seminar.

Mr. Hunter was instructed to finalise the details for the Seminar and issue Booking Forms to Association Members as soon as possible.

This terminated the business of the Meeting.